



## **Supervising Attorney**

### **Description of Organization:**

Centro de los Derechos del Migrante, Inc. (CDM) is the first transnational migrant workers' rights organization based in Mexico to support migrant worker organizing and advocacy on both sides of the U.S.-Mexico border. Since its founding, CDM has been driven by its mission to improve the conditions of low-wage workers in the United States. With a binational, multilingual staff and geographic reach, CDM has grown over the past 15 years in response to an increasing need, but its end goal remains unchanged: to overcome the border as a barrier to justice.

CDM envisions a world where migrant workers' rights are respected, and laws and policies reflect their voices. Through multilayered outreach and engagement strategies, CDM supports migrant workers to defend and protect their rights during recruitment, while at work in the U.S., and as they return to their home communities. Further information about our work and projects is available on our website: [www.cdmigrante.org](http://www.cdmigrante.org).

### **Position Summary:**

Centro de los Derechos del Migrante, Inc. (CDM) seeks a Supervising Attorney to join its dynamic, binational team of migrant workers' rights advocates. This is a unique opportunity to work alongside migrant workers in their fight for justice. The location of this position is negotiable, although eventual placement in CDM's Mexico City headquarters is preferred.

### **About You:**

You have a deep-seated commitment to social, racial, and economic justice, and are passionate about defending the rights of migrant workers, immigrants, and low-wage workers. With two to three years of litigation experience, you are ready to take on a multifaceted role in a collaborative, high-energy environment, supported by a team that will energize and inspire you. You are excited about the opportunity to supervise, mentor, and develop staff to ensure CDM reaches its highest potential. You are comfortable switching between languages and enjoy weaving elements of litigation, organizing, advocacy, and outreach into your work.

### **Position Responsibilities:**

The Supervising Attorney works under the direction of CDM's Legal Director and oversees CDM's direct legal services to low-wage migrant workers, advances strategic litigation, and provides litigation support to U.S. attorneys with Mexico-based clients. The Supervising Attorney also works closely with CDM's Policy Director to contribute strategically to targeted policy campaigns. Key duties include:

- Represent migrant workers in strategic federal litigation and administrative proceedings;
- Supervise legal work, caseload and administrative duties of CDM's legal fellows, paralegals, law student interns and volunteers;
- Provide brief legal services, including case evaluation, advice and referrals;
- Implement Litigation Support Services Program, providing investigative and litigation support services to U.S. attorneys, including on-the-ground investigations, coordination of cross-border discovery, facilitation of settlement distributions to clients in Mexico and class-action settlement administration.



- Work closely with CDM's Policy and Outreach project areas and Migrant Defense Committee to envision and implement strategic affirmative litigation projects and other strategies to strengthen migrant workers' rights;
- Conduct know-your-rights trainings, and assist with the creation and review of accessible rights materials for migrant worker communities (e.g. blog posts in English and Spanish);
- Provide technical legal support for CDM's policy and action campaigns, including drafting legislation; training other staff members on the legal aspects of campaigns; writing reports; conducting lobbying visits in support of policy campaigns; drafting materials for various audiences on policy campaigns and victories; responding to media inquiries; and, representing CDM at meetings with coalition partners;
- Represent CDM at conferences and speaking engagements.

**Knowledge and Skills Required:**

- J.D. and bar admission to any state;
- Full professional fluency in spoken and written Spanish and English (additional language skills are desirable but not required);
- 2-3 years of litigation experience, including drafting pleadings, briefing, written discovery, taking and defending depositions, and hearings/trial;
- Demonstrated ability to supervise, mentor and develop staff;
- Demonstrated competency in written and oral advocacy;
- Demonstrated commitment to social, racial and economic justice;
- Demonstrated commitment to and understanding of the challenges facing migrant workers, immigrants and low-wage workers;
- Ability to thrive in a collaborative, high-energy environment;
- Interest in advancing migrant justice through organizing and advocacy.

CDM is an Equal Opportunity Employer and prioritizes diversity among our staff, Board of Directors, and volunteers. CDM does not discriminate on the basis of race, color, national origin, sex, religion, age, disability, sexual orientation, or gender identity. We encourage applicants from diverse backgrounds to apply. We also maintain a strong interest in our employees' career development and strive to provide opportunities for growth and education for dedicated members of our team.

Competitive salary range starting at \$65,000 with benefits, including generous vacation, health, dental and vision insurance, 401k, paid parental leave, etc.

**HOW TO APPLY**

Interested candidates should submit a cover letter, resume, writing sample (10 pages or fewer), and a list of three references, including their contact information, to [info@cdmigrante.org](mailto:info@cdmigrante.org) with the subject line SUPERVISING ATTORNEY APPLICATION. No phone calls please.